

## **WVU Libraries Bulletin Board Procedure**

The WVU Libraries is continuing in its role as a hub of student activity by placing public bulletin boards in each of the Libraries. This document outlines guidelines for posting and maintenance of these bulletin boards.

### **Locations:**

Downtown Campus Library

Evansdale Library: Ground floor by the stairwell

### **Posting and Maintenance:**

The WVU Libraries will place no restrictions other than size on posts. Offensive posts will be removed without notice but there will be no formal policy. A proper appearance of the bulletin board will be maintained at the Libraries' discretion.

Libraries' Facilities staff will remove all posts from each board on the last Friday of each month.

### **Heading at the top of each bulletin board:**

This public bulletin board is courtesy of the University Libraries

#### Note:

All posts will be removed on the last Friday of each month regardless of the date of the post.

Posts larger than 8 ½" x 11" will be removed

No more than one copy of any announcement may be posted on the bulletin board